



MOORE COUNTY GOVERNMENT



Position Vacancy Announcement

CERTIFIED NURSING ASSISTANT I, or II - AGING

This Position is Full Time with Benefits

Vacancy Number
16-1064

Hiring Range
C N A I: \$18,122 - \$20,479
C N A II: \$19,028 - \$21,502

Opening Date
May 12, 2016

Closing Date
Open Until Filled

**Submit your completed
County of Moore
Application To:**
Moore County
Human Resources
P.O. Box 905
Carthage, NC 28327
Phone: (910) 947-6362
Fax: (910) 947-2792
www.moorecountync.gov

**Resumes are optional.
Incomplete, unsigned, or
any application other than a
County of Moore application
will not be forwarded to the
hiring authority.**

**Applications received after
the closeout date/time
indicated will not be eligible
for consideration.**

**Moore County Human
Resources Office is not
responsible for failure to
receive faxed applications.**

**Please take a moment to
ensure your transmission
was received.**

ESSENTIAL JOB DUTIES

Performs responsible human support work providing housekeeping and personal assistance to elderly residents; Performs related duties as required. Work is performed under the regular supervision of an RN. The main work location is varied. The main work schedule for this position is 8a.m. – 5p.m., Monday – Friday.

KNOWLEDGE AND SKILL REQUIREMENTS

- General knowledge of basic personal health care methods;
- Ability to read and carry out detailed instructions;
- Ability to work with older adults;
- Ability to work with people from all socio-economic levels;
- Ability to move patients about;
- Ability to carry out health aide work in the home of a patient and perform homemaker duties;
- Ability to practice sound hygiene and sanitation techniques following universal precautions;
- Ability to establish and maintain effective working relationships with clients and associates.

EDUCATION EXPERIENCE REQUIREMENTS

- **CNA I:** Graduation from high school or equivalent and Level I CNA certificate per the Division of Facility Services and at least one (1) year of experience as a CNA I in a skilled nursing home facility, home health agency, or related occupation;
- **CNA II:** Graduation from high school or equivalent and Level I and II CNA certificate per the NC Board of Nursing and at least one (1) year of experience as a CNA II in a skilled nursing home facility, home health agency, or related occupation.

LICENSE AND CERTIFICATION REQUIREMENTS

- **CNA I** must possess Level I CNA certificate per the Division of Facility Services;
- **CNA II** must possess Level I and II CNA certificate per the NC Board of Nursing;
- Must possess and maintain a valid North Carolina Driver's License.

SPECIAL REQUIREMENTS

- * This is a safety sensitive position subject to random drug screenings.

PHYSICAL REQUIREMENTS

This is heavy work requiring the exertion of 100 pounds of force occasionally, up to 50 pounds of force frequently, and up to 20 pounds of force constantly to move objects; work requires stooping, kneeling, crouching, reaching, standing, walking, pushing, pulling, lifting, grasping, and feeling; vocal communication is required for expressing or exchanging ideas by means of the spoken word, and conveying detailed or important instructions to others accurately, loudly, or quickly; hearing is required to perceive information at normal spoken word levels, and to receive detailed information through oral communications and/or to make fine distinctions in sound; visual acuity is required for color perception, operation of machines, operation of motor vehicles or equipment, determining the accuracy and thoroughness of work, and observing general surroundings and activities; the worker is subject to inside and outside environmental conditions, and atmospheric conditions. The worker may be exposed to bloodborne pathogens and may be required to wear specialized personal protective equipment.

BENEFITS

- **Health Benefits** including medical, dental, prescription drug plan, flexible spending accounts;
- **Life Insurance, Retirement and Investment Plans** including membership in the NC Local Government Employees' Retirement System, NC 401(k);
- **Voluntary Insurance Programs** such as short-term disability, accident, cancer, etc.;
- **Holiday, Annual and Sick Leave** for eligible employees.

***The County of Moore is a drug-free workplace and
Equal Opportunity employer.***

In compliance with the Immigration Reform and Control Act of 1986, Moore County will employ only those individuals who are U.S. citizens or legal aliens authorized to maintain employment in the United States.

All applicants tentatively selected for this position will be required to submit to a pre-employment background check, drug test and post offer physical.

Moore County is an E-Verify Participant